

KAPOW Volunteer Activity

Lesson 2: Self Awareness - What do you want to be when you grow up? Selling yourself on paper (Resumes)

and Lesson 7 - Communication - Say what you mean.
Effective Communication when going for a job.

Title: Hopes and Dreams

Skills: Writing, following directions, verbal communication

Steps

- Discuss the importance (value) of a resume.
- Discuss the parts of a resume.
- Discuss the reasons for filling out a resume.
- Demonstrate with students the manner in which to fill out a resume.

Create Your Own Resume

- Students are to decide a job they have an interest in.
- Students fill out a resume with their names, pretend phone numbers, e-mail , and home address's
- Students are to indicate on the resume their schooling, salary requirements, and benefits they are seeking.
- Students are to indicate the traits and qualities they possess that would make them a good candidate for the job they are seeking.
- Students should include their references.
- Students should indicate their desired salary requirements, benefits, etc.

The Interview

- Students are selected to be interviewed with the volunteer (in front of the class) based on their resume for the job.
- The students are hired or not hired based on the neatness of their resume, their interview skills (Lesson Seven – Say what you mean) and how well they know what is on their resume.
- Bring play money and if they are hired they receive their salary request.
- If time permits, review their interviews with the people at home.

For more information and how-to's, E-mail the creator of this activity, Sally Della Casa, at ssdellacasa@gmail.com

Watch Sally's YouTube Video – <http://www.youtube.com/watch?v=wQUBpbOhr4n>